



LICENSING AND REGISTRATION COMMITTEE

DATE: Wednesday 18 January 2017
TIME: 7.30 pm
VENUE: Council Chamber, Council Offices,
Thorpe Road, Weeley, CO16 9AJ

MEMBERSHIP:

Councillor Cossens (Chairman)	Councillor Porter
Councillor Callender (Vice-Chairman)	Councillor Raby
Councillor Amos	Councillor Skeels Jnr
Councillor B Brown	Councillor Watson
Councillor M Brown	Councillor White
Councillor Bucke	Councillor Whitmore
Councillor V Guglielmi	Councillor Winfield
Councillor J Henderson	

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Meeting papers can be provided, on request, in large print, in Braille, or on disc, tape, or in other languages.

For further details and general enquiries about this meeting, contact Katie Sullivan on 01255 686 585

DATE OF PUBLICATION: TUESDAY 10 JANUARY 2017

AGENDA

1 Apologies for Absence and Substitutions

The Committee is asked to note any apologies for absence and substitutions received from Members.

2 Minutes of the Last Meeting (Pages 1 - 4)

To confirm and sign as a correct record, the minutes of the last meeting of the Committee, held on Wednesday 5 October 2016.

3 Declarations of Interest

Councillors are invited to declare any Disclosable Pecuniary Interests, or other interest, and the nature of it, in relation to any item on the agenda.

4 Minutes of the Licensing (General Purposes) Sub-Committee held on 19 December 2016 (Pages 5 - 6)

The Committee is to receive and note, for information only, the above minutes.

5 Report of Corporate Director (Operational Services) A.1 - Report recommending amendment to Council's Hackney Carriage (Taxi) & Private Hire Driver Knowledge Test (Pages 7 - 10)

The Committee is asked to agree an amendment to the Council's Hackney Carriage and Private Hire Driver Knowledge Test procedures in order to delegate its authority to the Licensing Manager to allow applicants to re-sit a fourth knowledge test on appeal to the Licensing Manager, rather than having to lodge an appeal to the Licensing (General Purposes) Sub-Committee.

6 Report of Corporate Director (Operational Services) A.2 - Report recommending change to format of Hackney Carriage and Private Hire Driver Badges granted by Tendring District Council (Pages 11 - 20)

The Committee is asked to agree an amendment to the format of the Council's Hackney Carriage and Private Hire Driver Badges so that the name of the driver is displayed prominently on the front of the badge to accompany the photo of the driver concerned.

7 Report of Corporate Director (Operational Services) A.3 - Report to advise the Licensing and Registration Committee on the effects of Immigration Act 2016 on Taxi and Private Hire Licensing and recommending changes to the Council's Hackney Carriage and Private Hire Driver, Vehicle and Operator application forms as a result of the new Immigration Act. (Pages 21 - 40)

The Committee is asked to agree an amendment to the format of the Council's Hackney Carriage and Private Hire Driver, Operator and Vehicle application forms in order that our driver and operator application forms are compliant with the requirements of the Immigration Act 2016 and also that all of our Taxi and Private Hire application forms are updated to include all necessary contact details to improve the effectiveness and efficiency of the customer service provided by the Licensing Team and also to provide necessary and robust information as required by the National Fraud Initiative.

8 Exclusion of Press and Public

The Committee is asked to consider the following resolution:

“That under Schedule 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during the consideration of Agenda item 9 on the grounds that it involves the likely disclosure of exempt information as defined in the relevant paragraphs of Part 1 of Schedule 12A, as amended, of the Act.”

9 Exempt Minutes of the Licensing (General Purposes) Sub-Committee held on 19 December 2016 (Pages 41 - 52)

The Committee is to receive and note, for information only, the above exempt minutes.

Date of the Next Scheduled Meeting

The next scheduled meeting of the Licensing and Registration Committee is to be held in the Council Chamber at 7.30 pm on Wednesday 12 April 2017.

Information for Visitors

FIRE EVACUATION PROCEDURE

There is no alarm test scheduled for this meeting. In the event of an alarm sounding, please calmly make your way out of any of the fire exits in the hall and follow the exit signs out of the building.

Please heed the instructions given by any member of staff and they will assist you in leaving the building and direct you to the assembly point

Please do not re-enter the building until you are advised it is safe to do so by the relevant member of staff.

Your calmness and assistance is greatly appreciated.